

NEW EAST ENTRY STAIRS AND WALK  
TBAISD Administration Building  
CWS #2606

**INVITATION TO BID**

**PROJECT IDENTIFICATION**

**PROJECT:** NEW EAST ENTRY STAIRS AND WALK  
ARNELL ENGSTROM ADMINISTRATION BUILDING  
RED DRIVE  
TRAVERSE CITY, MICHIGAN 49684

**OWNER:** TRAVERSE BAY AREA INTERMEDIATE SCHOOL DISTRICT  
Administration Building  
P.O. Box 6120  
Arnell Engstrom Building, Red Drive  
Traverse City, MI 49685-6120  
Telephone: (231) 922-6369  
Fax (231) 922-6270

**ARCHITECTS AND ENGINEERS**

Clark Walter Sirrine *Architects*  
513 S. Union Street  
Traverse City, Michigan 49684  
Telephone: (231) 946-3627  
Fax: (231) 946-1234  
e-mail: bsirrine@cws-arch.com

Architect's Commission No.: 2606  
Project Manager: Bill Sirrine  
Structural Engineers: CTM – Larry Truelove

**PROJECT DESCRIPTION**

Notice is hereby given that Traverse Bay Area Intermediate School District will receive sealed Bids for the work includes the following:

Work includes the following:

- A. Removal of the existing concrete walk and steps up to the East entrance of the Arnell Engstrom Building.
- B. Removal of existing deteriorating brick retaining walls and replacement with new low concrete retaining walls and steps as well as new integral walk and curb.
- C. Patching of asphalt and regarding and seeding of all disturbed areas.

It is the intent of the Owner that work on this project will start immediately following award of Contract with completion as early as possible for Spring/Summer 2006 school year use. Access to areas prior to end of this school year will be possible but will have some limits because of existing school activities. Coordination with the Owner will be required.

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TYPES OF BIDS REQUIRED

This project will be constructed under a single prime contract with Bids received on a lump sum basis.

RECEIPT OF BIDS

Bids shall be addressed to, and will be received until the following date and time:

TRAVERSE BAY AREA INTERMEDIATE SCHOOL DISTRICT  
Administration Building  
P.O. Box 6120  
Arnell Engstrom Building, Red Drive  
Traverse City, MI 49685-6120

ATT: Stephanie Murray, Director of Human Resources, Finance and Administrative Services

DATE: Thursday, April 27, 2006  
TIME: 3:00 P.M., local time

All Bids received at such place, date and time will then be publicly opened and read aloud. Bids received after such time will be returned to the respective Bidder, unopened. Bidders submitting Bids will be informed of the results of all the Bid proposals following award of all contracts.

EXAMINATION AND PROCUREMENT OF DOCUMENTS

Complete and detailed Bidding Documents are now on file and may be examined by prospective Bidders at the following locations:

Office of the Architect/Engineer

Clark Walter Sirrine *Architects*  
513 S. Union Street  
Traverse City, Michigan 49684  
Telephone: (231) 946-3627  
Fax: (231) 946-1234  
e-mail: bsirrine@cws-arch.com

Owner's Office

Office of Michael Kenney,  
TRAVERSE BAY AREA INTERMEDIATE SCHOOL DISTRICT  
Administration Building  
P.O. Box 6120  
Arnell Engstrom Building, Red Drive  
Traverse City, MI 49685-6120

Plan Rooms

Builders Exchange of Northwest MI  
1373 Barlow  
Traverse City, MI 49686

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Complete sets of Bidding Documents may be obtained by Bidders on or after Friday April 7, 2006 from the office of the Architect, Clark Walter Sirrine *Architects* in accordance with the INSTRUCTIONS TO BIDDERS for a deposit of One hundred Dollars (\$100.00), checks only, for each complete set of Bidding Documents, which deposit will be refunded in accord with the INSTRUCTIONS TO BIDDERS. A \$20.00 (twenty dollar) separate check for mailing costs made payable to Clark Walter Sirrine Architects. Please include shipping address for UPS as they will not deliver to a PO Box. Include phone and fax numbers including the area code.

**BID SECURITY**

Each Bid must be accompanied by a bid security, which shall not be less than five percent (5%) of the amount of the highest combination of the Base Bid plus all requested ADD Alternates, in the required form and submitted in accord with the INSTRUCTIONS TO BIDDERS.

**BOND REQUIREMENTS**

Bidders to whom award of a Contract is under consideration shall furnish and pay for an acceptable Performance Bond, Labor and Material Payment Bond and Supply Bond in a penal sum of 100% of the total amount payable by the terms of the Contract in accord with the INSTRUCTIONS TO BIDDERS.

**MODIFICATION OR WITHDRAWAL OF BID**

A bid may not be modified, withdrawn or canceled for a period of thirty (60) calendar days after the time and date designated for receipt of Bids.

**RIGHT TO REJECT BIDS**

The TRAVERSE BAY AREA INTERMEDIATE SCHOOL DISTRICT, reserves the right to reject any and all Bids; is not obligated to accept the lowest or any other Bid; and may waive any informality or irregularity in bidding procedure.

Date: April 7, 2006

By: Michael Kenney, Superintendent